

Photo Stencil, LLC

ITAR Statement of Compliance,

Photo Stencil has taken many steps to secure data that resides on our network once it gets here. We also provide encrypted e-mail and encrypted FTP services for customers that have needs to meet compliancy. This document states what measures we have taken to provide secure use of customer's data.

FTP Service: We use a Serv-U FTP server that will allow each customer to have their own log in to their vary one FT site with our company. This way customer files are never stored in the same location as other customers data. This can also be set up to be encrypted upon request. Please speak with your sales rep for more information about this service.

E-mail: Encryption: Upon request we can use SSL certifications to encrypt e-mail messages for customers and there sales and CAD team that way they are the only ones in and out of the company that can read the e-mail messages and files.

Internal File Systems: We use Microsoft File server 2003 for our internal shared files. If certain compliance issues are a need we can create folders that only certain users have access to and set folder rights to the customers' needs. This is to insure that all files are never copied or moved to a location where others might obtain them.

Computer and Server hardware recycling: All systems both server and workstation are all recycled and we receive certifications of destruction to make sure our hard drives or other computer parts are not reused. This is to protect any and all data that might have ever existed on a system.

Protection from outside attack: We have Firewalls with intrusion detection and Antivirus Scanning on all systems and servers. our system will alert our it staff is any issues arise outside of normal standards of use. Allowing them to resolve any issues or threat from outside attacks.